The Catholic Women's League of Canada
Edmonton Diocesan Council

Policies of the Edmonton Diocesan Council

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Policies

Edmonton Diocesan Council

Name The name of the council is the "Edmonton Diocesan Council of The Catholic Women's League of Canada," hereinafter called "Edmonton Diocesan Council" or "Diocesan Council."

General Policies The general policies of the Diocesan Council are those of The Catholic Women's League of Canada (the CWL or the League) as described in the *Constitution & Bylaws* (C&B) and the *National Manual of Policy and Procedure* (P&P).

Specific Policies The following specific policies of the Diocesan Council are supplementary to the *Constitution & Bylaws* (C&B) and the *National Manual of Policy and Procedure* (P&P).

1. Diocesan Council – C&B Part VIII Section 1 (b)
Diocesan Council shall be composed of its elected officers, and presidents of parish councils in the Edmonton diocese, parish delegates accredited to the Diocesan Convention, and honorary life members and life members holding a membership in the diocese.

2. Diocesan Executive – C&B Part VIII Section 2 (b)
The Diocesan Executive shall be composed of its elected officers, and presidents of parish councils in the Edmonton diocese.

3. Diocesan Officers – C&B Part XI Section 2
Officers of the Diocesan Council shall be president, vice-president, secretary, treasurer, past president, and chairpersons of standing committees. The Diocesan Officers shall manage the routine business of Diocesan Council and matters deemed urgent by the President.

4. Standing Committees – C&B Part XIII
Standing Committees of the Diocesan Council are Faith, Service, and Social Justice.

5. Spiritual Advisor – C&B Part IX
The diocesan Spiritual Advisor attends meetings of the officers, when possible, to provide advice and guidance. The Spiritual Advisor attends Diocesan Executive meetings and Diocesan Convention. The Spiritual Advisor shall be invited to attend Provincial Convention and National Annual Meeting of Members (AMM) twice each during their 5-year term, funds permitting. The Spiritual Advisor will be encouraged to attend the full Convention/AMM and share their experiences upon return.

The CWL Spiritual Advisor's stole is owned by the Diocesan Council and provided for the Spiritual Advisor's use during their term.

6. Other Committees

a. Finance Committee
The Finance Committee shall be composed of the president, vice-president, and treasurer. The president may appoint other members to the Finance Committee. The treasurer shall be the chairperson of the Finance Committee. Signing officers shall be the president, vice-president, and treasurer. All cheques must be signed by two of the signing officers and e-payments must be approved by two signing officers.

b. *Regions* – C&B Part VIII Section 6 (b)
The Diocesan Council is divided into four (4) regions (see Appendix A). Membership in a region is determined by geographic location. Each region is composed of councils from both urban and rural municipalities. Workshops are presented in each of the regions annually. Groups of councils within the regions take turns hosting the Annual Diocesan Convention (see Appendix B for details).

7. Appointed Diocesan Representatives

Members who are appointed by the diocesan president, as a representative or liaison with an outside group, shall serve a term of two years or less to coincide with elections of the Diocesan Officers. Any appointed member may be reappointed for additional terms at the discretion of the diocesan president. Diocesan representatives are responsible to the president and report through the appropriate standing committee chairperson. Representatives may be members-at-large or Diocesan Officers.

8. Meetings and Conventions – C&B Part XIV Section 3 (b)

a. The Edmonton Diocesan Council shall meet for the Annual Meeting of Members, usually the third or fourth weekend in April. This is usually expanded to include all members for social, inspirational and educational opportunities as well as meetings of the Diocesan Executive and is referred to as the Diocesan Convention. The Diocesan Convention shall be hosted by the Regions on a rotational basis. Hosting of Provincial Convention will also be taken into account when determining rotation of hosting duties. (Appendix B)

b. The Diocesan Executive shall meet:
   i. before and after the Annual Meeting of Members
   ii. in the Fall, usually the last Saturday of September or the first Saturday of October.
   iii. at the request of the Diocesan Officers.
   iv. at the request of a majority of the Diocesan Executive.

   The membership-at-large may be extended an invitation to attend meetings of the Executive but may not make motions or vote.

c. The Diocesan Officers shall meet at least 6 times per year and when special meetings are called by the diocesan president or at the request of a majority of the Diocesan Officers.

9. Reports at Meetings

a. Written reports shall be submitted to the secretary five (5) days in advance of the meeting.
b. Reports of the standing committee chairpersons shall incorporate those of the appropriate subcommittees and appointed representatives.
c. Reports from other members may be received at any meeting upon the request or with the permission of the diocesan president.
d. Annual Reports shall be compiled in a booklet and distributed free-of-charge to all members of the Executive, Spiritual Advisor, appointed representatives, Edmonton Diocesan Council past presidents, honorary life members, life members, the provincial president, the other four Alberta Mackenzie diocesan presidents, Archbishop, and all attendees of the Diocesan Convention.
e. Annual Reports will be made available on the Diocesan Council website.

10. Minutes

a. Minutes of the Annual Meeting of Members and of the Diocesan Executive meetings shall be sent by e-mail to all members of the Executive, appointed representatives, Edmonton Diocesan Council past presidents, honorary life members, life members, and, upon request, the Archbishop. Minutes will be sent by post, upon request, to those without access to e-mail.
b. Minutes of the Diocesan Officers meetings shall be sent to all Diocesan Officers.

11. Expenses and Reimbursements – C&B Part XIV Section 6

The Diocesan Council treasury shall reimburse for business expenses (receipts required) of the Diocesan Officers (e.g., photocopying, postage, long distance calls, office supplies). Meal allowances shall be $20.00 for breakfast, $25.00 for lunch, and $35.00 for supper (including GST and gratuity), to a maximum of $80.00 per day, reimbursed with receipts. Alcohol expenses are the responsibility of each member. Vehicle expenses shall be compensated at a rate of $0.50 per kilometer. When a meeting is greater than 200 km one way, consideration should be given to using rental vehicles for this travel. If rental vehicles are used, the cost of the rental and fuel will be reimbursed (receipts required). Vehicles and accommodations must be shared whenever possible or the total payable will be reduced by half. (The president may have her own room at Diocesan Convention, if desired.) Use of reward points for expenses (e.g., airfare, hotel, etc.) will be considered a donation and will not be reimbursed. The Diocesan Officers must receive approval in advance for expenses related to their office or standing committee in excess of approved budget.

The Diocesan Council treasury shall be responsible for the expenses of:

a. the current Diocesan Officers and the Spiritual Advisor when they:
    (i) attend meetings of the Diocesan Officers
    (ii) attend Executive meetings
    (iii) attend the Diocesan Convention
    (iv) attend diocesan workshops as facilitator (Region or other)
    (v) are invited to bring greetings and are approved by the diocesan president, to represent the Diocesan Council at parish CWL council meetings, anniversaries, celebrations, and special events
b. the Convention Planning Committee chair(s) for registration, meals, and shared accommodations at the Diocesan Convention (2 nights), and gas to attend meetings of the Convention Planning Committee.
c. the parliamentarian's honorarium at Diocesan Convention ($400.00) plus one night accommodation
d. The national president, for lunch, banquet, and accommodation (two nights) at the Diocesan Convention
e. the honoraria for guest speakers or facilitators ($75.00-$250.00), plus mileage if the guest speaker or facilitator is travelling more than 50km one way.
f. courtesy meal tickets for special guests (as invited by the diocesan president) and guest speakers/facilitators
g. the Diocesan Convention banquet tickets for special guests invited by the president (e.g., clergy, women religious, guest speakers, award recipients, etc.)
h. mileage (if travelling more than 50km one way) and lunch for the recipient of the Doreen Melton Scholarship (and parents and rector of St Joseph Seminary) to attend the Diocesan Convention to receive the award
i. the diocesan delegates to provincial meetings and convention, and to national Annual Meeting of Members, as outlined in Sections 15 and 16 of these *Policies*
j. extraordinary items, when approved in advance by the Diocesan Officers, for discretionary expenditures up to $500 with a cap of $1000 per budget (fiscal) year

12. Letters and Media

a. Letters written on behalf of Diocesan Council shall have the prior approval of the diocesan president, in consultation with a majority of the Diocesan Officers and the Diocesan Executive whenever possible. A copy shall be forwarded to the diocesan president and the appropriate Diocesan Officer(s).
b. Interviews with the media shall be given only by the diocesan president or her designate.

13. Website

The diocesan secretary administers the Edmonton Diocesan Council website <edmontoncwl.org>. Items for posting on the website shall have prior approval of the diocesan president.

14. Diocesan Council Roster

a. Except as required for conducting the business of the League, membership lists (rosters) or any portion thereof shall not be given to any person or group.
b. External requests for permission to use the membership lists or mailing labels must be sent in writing to the diocesan president for consideration and approval by the Diocesan Officers.
c. The name of the president or other individual officers at any level may be given to enable a person or group to contact the League.

15. Representation to Provincial Meetings and Annual Provincial Convention –C&B Part XV Sections 1 (a) and 1 (b) (ii)

a. The president (or designate) shall represent Diocesan Council at the Provincial Convention and all meetings of the Alberta Mackenzie Provincial Council of the CWL, with her expenses paid by the Provincial Council treasury (CWL ABMK *Provincial Policies* Section 10.2.f.i & 10.2.g.i). When the vice-president attends the Provincial Council meetings, her expenses shall be borne by the Diocesan Council treasury in her first year and borne by the Provincial Council treasury in her second year (CWL ABMK *Provincial Policies* Section 10.2.f.ii). The full Convention must be attended and a written summary report provided by the president and vice-president upon return.
b. Two accredited delegates (in order of rank) shall attend the Provincial Convention of the Alberta Mackenzie Provincial Council, and their expenses shall be borne by the Diocesan Council treasury. The full convention must be attended and a written summary report provided upon return.
c. Expenses covered include registration, banquet, lunches provided at convention, other meals, travel, and shared accommodations. Use of reward points for expenses (e.g., airfare, hotel, etc.) will be considered a donation and will not be reimbursed. Optional tours offered before or after Convention shall be the responsibility of the officer.
d. Provided funds are available, Diocesan Officers who attend the Provincial Convention and who are not voting or accredited delegates may have their registration reimbursed by the Diocesan Council treasury.

16. Representation to National Annual Meeting of Members – C&B Part XV Section 1 (b) (ii)

a. Provided funds are available, the expenses of the president and the vice-president (or their designates) to attend the national Annual Meeting of Members as accredited delegates shall be borne by the Diocesan Council treasury. The full Annual Meeting of Members must be attended and a written summary report provided upon return.

b. Expenses covered include registration, banquet, lunches provided at convention, other meals, travel, and shared accommodations. Use of reward points for expenses (e.g., airfare, hotel, etc.) will be considered a donation and will not be reimbursed. Optional tours offered before or after the Annual Meeting of Members shall be the responsibility of the officer.
c. Provided funds are available, Diocesan Officers who attend the Annual Meeting of Members and who are not accredited delegates may have their registration reimbursed by the Diocesan Council treasury.

17. Policies Review

a. The *Policies of the Edmonton Diocesan Council* shall be reviewed at least every four years.
b. The president shall appoint a Policy Review Committee. The Committee shall be composed of the president, vice-president, past president, and additional members who have an interest in and familiarity with the policies of the League.
c. The Policy Review Committee shall meet and make recommendations to the Diocesan Officers.
d. By mid-February, a draft shall be distributed to council presidents, honorary life members, life members, and past diocesan presidents for input.
e. Comments must be sent in writing to the diocesan president (or designate(s)) within six weeks after being distributed.
f. The final draft of the revised *Policies of the Edmonton Diocesan Council* shall be voted on by the Diocesan Executive at the Executive meeting preceding the Annual Meeting of Members.
g. The revised *Policies of the Edmonton Diocesan Council*, as approved, shall take effect after the Diocesan Convention weekend.

APPENDICES

Appendix A. Regions and Councils

Edmonton-Jasper (19 Councils)

Devon St. Maria Goretti
Drayton Valley St. Anthony
Edmonton Annunciation
Edmonton Good Shepherd
Edmonton Sacred Heart
Edmonton St. Agnes
Edmonton St. Andrew
Edmonton St. Anthony
Edmonton St. John the Evangelist
Edmonton St. Joseph's Basilica
Edmonton St. Thomas More
Edson Sacred Heart
Evansburg St. Elizabeth
Grande Cache Holy Cross
Hinton Our Lady of the Foothills
Mayerthorpe St. Agnes
Parkland County Holy Trinity
Wabamun St. Joseph
Wildwood St. Alphonsus

St. Albert-Lloydminster (17 Councils)

Edmonton St. Alphonsus
Edmonton St. Charles
Edmonton St. Clare
Edmonton St. Dominic Savio
Edmonton St. Edmund
Edmonton St. John Bosco
Edmonton St. Matthew
Fort Saskatchewan Our Lady of the Angels
Lloydminster St. Anthony
Mearns St. Charles Borromeo
Onoway St. Rose of Lima
St. Albert Holy Family
St. Albert St. Albert
St. Michael St. Michael the Archangel
Star Our Lady of Good Counsel
Vermilion Holy Name of Jesus
Villeneuve St. Peter

Edmonton-Provost (11 Councils)

Beaumont St. Vital
Camrose St. Francis Xavier
Daysland Our Lady of the Prairies
Heisler St. Martin
Leduc St. Michael
Provost St. Mary
Edmonton Corpus Christi
Edmonton Resurrection/Our Lady of Assumption
Edmonton St. Theresa
Sherwood Park Our Lady of Perpetual Help
Wetaskiwin Sacred Heart

Red Deer (14 Councils)

Castor Our Lady of Grace
Didsbury St. Anthony
Innisfail Our Lady of Peace
Lacombe St. Stephen
Olds St. Stephen
Ponoka St. Augustine
Red Deer Sacred Heart
Red Deer St. Mary
Rimbey St. Margaret
Rocky Mountain House St. Matthew
Sundre Our Lady of Fatima
Sylvan Lake Our Lady Assumption
Trochu St. Anne of the Prairies
Stettler Christ King

Appendix B. Diocesan Convention Hosting and Rotation

Year	Region	Actual
2018	St. Albert-Lloydminster (East)	Fort Saskatchewan
2019	St. Albert-Lloydminster (East)	Lloydminster
2020	POSTPONED held electronically in 2021	
2021	Held electronically	
2022	Edmonton-Provost (East)	Camrose
2023	Red Deer (South) & Red Deer (North)	St. Mary/Sacred Heart
2023	**ABMK Edmonton-Provost (Edmonton)**	**Corpus Christi**
2024	Edmonton-Jasper (Edmonton)	St. Joseph's Basilica
2025	Edmonton-Jasper (West)	Polish Hall, Edmonton
2026	St. Albert-Lloydminster (West)	St. Albert Holy Family
2027	St. Albert-Lloydminster (East)	
2028	**ABMK Edmonton-Jasper (East)**	
2028	Edmonton-Provost (Edmonton)	
2029	Red Deer (South)	
2030	St. Albert-Lloydminster (Edmonton)	
2031	Edmonton-Provost (East)	
2032	Edmonton-Provost (Edmonton)	
2032	**ABMK Red Deer (North)**	
2033	Edmonton-Jasper (Edmonton)	
2034	Edmonton-Jasper (West)	

Edmonton-Jasper (East)

- Devon St. Maria Goretti, Drayton Valley St. Anthony, Edmonton Annunciation, Edmonton Good Shepherd, Parkland County Holy Trinity, Wabamun St. Joseph

Edmonton-Jasper (Edmonton)

- Edmonton Sacred Heart, Edmonton St. Agnes, Edmonton St. Andrew, Edmonton St. Anthony, Edmonton St. John the Evangelist, Edmonton St. Joseph's Basilica, Edmonton St. Thomas More

Edmonton-Jasper (West)

- Edson Sacred Heart, Evansburg St. Elizabeth, Grande Cache Holy Cross, Hinton Our Lady of the Foothills, Mayerthorpe St. Agnes, Wildwood St. Alphonsus

St. Albert-Lloydminster (West)

- Mearns St. Charles Borromeo, Onoway St. Rose of Lima, St. Albert Holy Family, St. Albert St. Albert, Villeneuve St. Peter

St. Albert-Lloydminster (Edmonton)

- Edmonton St. Alphonsus, Edmonton St. Charles, Edmonton St. Clare, Edmonton St. Dominic Savio, Edmonton St. Edmund, Edmonton St. John Bosco, Edmonton St. Matthew

St. Albert-Lloydminster (East)

- Fort Saskatchewan Our Lady of the Angels, Lloydminster St. Anthony, St. Michael St. Michael the Archangel, Star Our Lady of Good Counsel, Vermilion Holy Name of Jesus

Edmonton-Provost (East)

- Beaumont St. Vital, Camrose St. Francis Xavier, Daysland Our Lady of the Prairies, Heisler St. Martin, Leduc St. Michael, Provost St. Mary, Wetaskiwin Sacred Heart

Edmonton-Provost (Edmonton)

- Edmonton Corpus Christi, Edmonton Resurrection/Our Lady of Assumption, Edmonton St. Theresa, Sherwood Park Our Lady of Perpetual Help,

Red Deer (North)

- Lacombe St. Stephen, Ponoka St. Augustine, Red Deer Sacred Heart, Rimbey St. Margaret, Rocky Mountain House St. Matthew, Sylvan Lake Our Lady of the Assumption, Stettler Christ King

Red Deer (South)

- Castor Our Lady of Grace, Didsbury St. Anthony, Innisfail Our Lady of Peace, Olds St. Stephen, Red Deer St. Mary, Sundre Our Lady of Fatima, Trochu St. Anne of the Prairies

Appendix C. Parish Buddy Calls

In 2014 to improve communication between the Diocesan Officers and the CWL councils, Organization chair Mary Hunt proposed that the Diocesan Council adopt a "Parish Buddies Program" similar to the one being used in the Calgary diocese. The Parish council list is divided among the officers who call their assigned councils to share information and identify concerns. Phone calls would be made two or three times per year.

Appendix D. Adopt-A-Seminarian

In response to the ever-growing shortage of priests and a heightened concern about vocations, Christian Family Life chair Linda Carten in 1998 began the "Adopt-A-Seminarian" program. Seminarians studying at Newman Theological College and St. Joseph Seminary were matched to interested councils in the Edmonton diocese. The councils "adopted" these men by praying for them, inviting them to some of the council's special occasions, sending them cards or letters, or asking them to speak at meetings.
This program has met with great success and has been continued. Each year at diocesan Fall meeting councils sign up for a seminarian through the Faith chair.

Appendix E. Doreen Melton Scholarship

In 1973 a bursary was established with the funds remaining from the National Convention held in Edmonton. The interest from the invested fund was given as a bursary. The bursary was originally given to a student, male or female, taking a family life course at a Catholic university or college.

In 1978 the bursary was named the Doreen Melton Scholarship to commemorate Mrs. Doreen Melton's dedication to the League. Mrs. Melton (d. 1978) was a long-standing member who did much in establishing the CWL at the parish level in the Edmonton diocese and throughout the province.
Because of Mrs. Melton's interest in encouraging vocations to the priesthood, the Scholarship is granted annually to a seminarian studying at St. Joseph Seminary.

In 2016 the principal of approximately $25,000 was transferred to the Archdiocese of Edmonton and placed in a special fund (CWL Doreen Melton Scholarship Fund) for professional management.

Each year, the diocesan president writes to the Rector of St. Joseph Seminary requesting him to select the recipient. Preferably, it will not be awarded to a seminarian who has received the scholarship previously. The diocesan president also requests a cheque from the Archdiocese of Edmonton for the scholarship amount.

Appendix F. Books for Schools Project

In 1994, in support of the Diocesan priority of "Family," a Poster/Essay Contest for school children in all grades was inaugurated. The topic was *Family: What it Means to Me.* Subsequent Diocesan Officers continued to hold this contest each year. The theme and the questions were determined by the Education & Health chairperson in consultation with the Diocesan Officers. Parish councils were encouraged to promote the contest in their parish and schools. Winners were invited to Convention to receive their cash award, certificate, and recognition from CWL members. The Poster/Essay Contest received as many as 1300 entries in a single year from students

throughout the diocese.

After 25 years of holding a Poster/Essay Contest, Diocesan Council decided to replace the contest with a Books for Schools Projects. The project started in 2022 with the first book entitled *Everybody's Welcome* by Patricia Hegarty. The parish CWL council provides the book to a school in their area by donating it to the library. Members are encouraged to do this during Read-In Week and then read the book when presenting it to the school. In 2023, four books were chosen related to Indigenous stories.

Appendix G. Refugee Welcome Bag Project

In the early 1990s, the Edmonton diocesan president was approached by Catholic Social Services (CSS) Refugee Sponsorship Program to discuss possible help from CWL for government-sponsored refugees arriving in Edmonton through CSS. Virtually all refugees (those who must leave their home countries and therefore arrive in Canada with nothing) coming into northern Alberta go through this facility, so it serves refugees moving to many communities throughout the diocese and beyond.

At a subsequent diocesan meeting, CWL members voted in favour of providing "welcome bags" for each refugee family, and thus began the CWL's Refugee Welcome Bag Project. A council was recruited to administer the project on behalf of all councils within the diocese; this council prepares and delivers the donations to CSS Reception House when advised of incoming refugees.

CWL councils and members in the Edmonton diocese are asked to donate items for the refugee welcome bags and/or a suggested donation of $25. Donations are made annually using the Parish Remittance form and the Diocesan Council treasury provides the funds to the hosting council. The council coordinating the project receives any items donated, using them as needed, until the next council takes on the project, at which time all items are transferred to the new council. There is no set term for coordinating this project; the coordinating council simply advises the diocesan president when they are ready to hand over the reins.

The Diocesan Council's role is to recruit a new council to coordinate the project when needed and to circulate the list of items as requested. The project falls under the diocesan Service committee and reports are generally made through this standing committee chairperson.

Appendix H. Diocesan Quilts and Workshops

The Women of the Bible Quilt was originally created by and for the use of the CWL in 1997 for a League workshop to teach members about some of the Biblical women and their message for the people of God. The quilt and the workshop debuted at the 1997 Annual Diocesan Convention. The workshop was subsequently presented at CWL meetings and events throughout Alberta and Northwest Territories over a period of several years. By 2012, it was apparent the workshop was no longer being requested or offered. In the summer of 2013, the CWL offered the quilt to the Star of the North for display and education purposes, with the CWL retaining the ability to borrow or repossess the quilt as desired.

In 2022 the Women of the Bible Quilt was reintroduced to the membership at the 100th Annual Diocesan Convention by diocesan president Mary Molloy to honour the gifts of the members. The Women of the Bible Quilt workshop was refocused to reflect the theme "Catholic and Living It! Faithful Disciples."

In 2024, a new quilt "12 Women Saints who made a mark on the Catholic World" was introduced to the membership at the 102nd Annual Diocesan Convention by diocesan president Clover Oryschak (organized and coordinated by Diocesan Council Spiritual Development Standing Committee Chair Evelyn Dunne). Both quilts and workshops are used by councils upon request through the Diocesan Faith chair.

Appendix I. Chrism Mass Reception

In 1978 CWL diocesan president Frances Cover asked councils to contribute to the Chrism Mass reception, which is held at St. Joseph's Basilica on the Monday evening of Holy Week. Councils were expected to participate either with $20, or $10 and donations of home baking. On March 4, 1997 a motion was passed that each council in the Edmonton area would provide three loaves of sandwiches. On February 21, 2001 councils in the Edmonton area were asked to provide three loaves of sandwiches and trays of about 120 sweets per council, as well as to help in setting up, serving, and clearing away. Rural councils were asked to send monetary donations. On February 26, 2003 councils were asked to send two volunteers from each Edmonton area council and to send food in the morning if possible (two loaves of sandwiches and one pan of squares per council).

As of 2018, parish councils in Edmonton area donate $10.00 plus two loaves of sandwiches and one pan of squares, and out-of-town councils donate $20.00 for the reception. Donations are made annually using the Parish Remittance form. Volunteers from councils in Edmonton help with setting up, serving, and clean up.

Appendix J. NTC/SJS Faith, Fitness & Fun Run/Walk

This annual event was held in late Spring in support of Newman Theological College and St. Joseph Seminary. The event raised over $40,000 each year for the College, which provided theological education to Christian men and women. The College provided instruction and prepared laity, religious and ordained ministers for service and leadership to meet the needs of the Church in western Canada.

The Faith, Fitness & Fun Run/Walk attracted hundreds of participants and relied on volunteers to assist in the planning and hosting of this popular fundraising initiative. In response to a request in 2011 from the Foundation of NTC/SJS, the Diocesan Officers adopted a motion to purchase, prepare, and serve hot dogs (to a maximum cost of $350.00) as an indirect donation to the College and Seminary on behalf of all CWL members in the diocese. The event was last held in 2019, and was not reinstated after the COVID pandemic restrictions were discontinued.

Appendix K. Our Lady of Victory Camp (OLVC)

In March 2023, Mike Landry, coordinator of Our Lady of Victory Camp for the Archdiocese of Edmonton, wrote to diocesan president Clover Oryschak to invite the Edmonton Diocesan CWL to partner with OLVC to help relaunch the camp for youth Grades 4-12 in the Archdiocese. OLVC is a family and youth ministry initiative by the Archdiocese of Edmonton that offers a week-long faith experience. At camp, everyone can Encounter Christ, Encounter Community, and Encounter Creation. The camp's mission is to allow young people the chance to deepen their friendship with Jesus by offering a week filled with faith experiences that include Mass, Reconciliation, Eucharistic Adoration, and prayer. These are offered alongside talks and discussions that present to the campers the lived beauty of the Catholic faith.

In recognition of this partnership among the Archdiocese of Edmonton, the Edmonton Diocesan Council of the Catholic Women's League, and the Knights of Columbus, the CWL logo was placed on the entrance sign to Our Lady of Victory Camp, as well as on the Our Lady of Victory Camp website. Written permission to use the CWL logo for this purpose was received from the CWL national office in April 2023. Recognition of supporting OLVC as a special project of the Edmonton Diocesan Council was approved April 27 & 28, 2023 at the 101st Annual Diocesan Convention held in Red Deer, Alberta.

Appendix L. St. Benedict Chapel

St. Benedict Chapel, named after Pope Benedict XVI and St. Benedict of Nursia, is located on the third floor of City Centre East Mall across from Sir Winston Churchill Square in downtown Edmonton.
Archbishop Thomas Collins wished for "an oasis of peace and serenity in a busy world." He thought it was important for Catholics working or shopping or visiting the downtown and for people of other faiths who may be seeking a quiet place of prayer.

The Chapel is served by a full-time priest-chaplain and offers daily Mass and Confession. It is not a parish as there are no funerals or weddings or baptisms. It is truly a place of prayer. In November 2006, Archbishop Thomas Collins approached the Edmonton Diocesan Council with an invitation to become a patron of St. Benedict Chapel who would be willing to donate on a regular basis. At the 2007 Fall Executive meeting, Edmonton Diocesan Council voted to sponsor the cost of the space rental of St. Benedict Chapel for the month of May every year to a maximum of $3,000 with voluntary contributions (via the Parish Remittance form) from CWL councils in the Edmonton diocese, and with the diocesan treasury covering any shortfall. At the 2017 Annual Diocesan Convention, the annual sponsorship was increased to $4500 to reflect the increase in the cost of the monthly rental.

Appendix M. Silver Tea Service

On April 24, 1993 at the Diocesan Convention, Alynn Cox presented a silver tea service on behalf of St. Mary Boys Home to the Catholic Women's League in the Edmonton diocese. The tea service is stored for safekeeping in the vault at St. Joseph's Basilica in Edmonton. The custodian of the tea service is the president of St. Joseph's Basilica CWL Council. Requests to use the Silver Tea Service are made to the diocesan president, and then the Basilica president is contacted to make arrangements.

Appendix N. Centennial Display Panels

To mark the 100th Anniversary of the CWL in the Edmonton diocese, a group of Life Members under the leadership of Rose-Marie McCarthy assembled a 17-panel thematic display that depicts the history of the CWL in the Edmonton diocese from 1912 until 2012. The panels were displayed at the National Convention held in Edmonton in 2012 and at many venues and events over the years. With the approval of the diocesan president, these panels are available on loan to any council in the Edmonton diocese to display in their parish or community.

Appendix O. Signing Table from the CWL Founding Meeting in November 1912

The original table from St Joachim Parish where the Edmonton CWL formative documents were signed is kept with St Joseph's Basilica CWL Council's storage room. The table was last on display at the Edmonton CWL centennial during the National CWL Convention held in Edmonton in 2012. The table has a plaque noting its significance to the Catholic Women's League in Edmonton.

Appendix P. Edmonton Diocesan Council storage room off the Jordan Room at St Joseph's Basilica

The CWL room located just off of the Jordan Room at St Joseph's Basilica was dedicated for the use of the Edmonton Diocesan CWL Council by Archbishop Anthony Jordan and belongs to the CWL in perpetuity. Around the time the room was given to the CWL, the gift was noted in a local CWL Newsletter called 'The Little League' (the March 1, 1966 issue) in an article entitled "New Office for CWL". In this article, then Rev. J.C. McNeill of St Joseph's Cathedral speaks of the CWL office. In 2025, due to the construction of a new rectory, the Edmonton Diocesan CWL Room was temporarily cleared out and materials moved into the Basilica CWL Council's storage. It is the intention of the Edmonton Diocesan Council to move its items back into this dedicated room as soon as construction is completed.

Appendix Q. Diocesan Feed the Hungry Project

On July 1, 2023, the Edmonton Diocesan Council began its Feed the Hungry project which provides a hot lunch to the underprivileged people of the Edmonton city core. The project was the fruit of the efforts of Susan Casey (then diocesan Social Justice) and Mary Molloy (then diocesan Past President). The hot lunch is provided in the small courtyard next to Sacred Heart Church of the First Peoples and is offered alongside food and clothing donations provided by other agencies. The diocesan project is coordinated by the diocesan Service standing committee chair and parish CWL councils take turns providing the hot lunch by signing up in advance. The CWL provides the hot lunches on the first and fifth Saturday of each month. The Edmonton Diocesan officer team serves the hot lunch in July to coincide with Canada Day. With the generosity of parish CWL councils, during its first two years, CWL councils provided hot lunch on 10 Saturdays in 2023 and 16 Saturdays in 2024.