**Midwinter Meeting at St. Thomas More Parish, Edmonton**

**February 3, 2018**

**Past President’s Report by Mary Hunt**

Madam President:

Since becoming Diocesan Past President I have been called upon to serve in an advisory and consultative capacity which I anticipate is a role that all Past Presidents play in the life and working of their councils. I have been able to draw upon not only my knowledge of the League and my experience of having been President but have also called upon Life Members for their assistance. Through consultative support for the President and executive, a Past President can serve as a mentor, sister and friend to the President and other Executive Officers in striving to make the best decisions for the council.

We are responsible for the history and archives of the council by maintaining the records, pictures, scrapbooks, and mementos of anniversaries and special occasions. It is important to make sure that the council's information is stored all together in a safe place and that the location is known. Photo albums need to have names and dates with the pictures. If you have some without information, approach long time members to see if they can identify them.

Thank you for completing your Annual Reports. The Past President is responsible for reviewing the council’s *Manual of Policy and Procedure*. The manual is a useful tool for all members to clarify established and agreed-upon council practices. Workshops are available to assist you in preparing a Policy & Procedure Manual for your councils. Edmonton Diocesan Council has recently completed a review of our Policy & Procedure Manual and arrived at proposed changes which will be presented to you at this meeting.

You will find in the envelopes your council received today a letter and an information sheet introducing the ***We Remember*** update project that I announced at the Fall Meeting. I invite you to contact me with any questions you might have. It is my hope to complete this project by the end of my term as Past President and look to you for your collaboration and support.

I continue to work on the Bellelle Guerin project which involves gathering information about the inspiring recipients of the award in the Edmonton Diocese. Thank you to the councils who have provided information. Please be sure to update me on any recipients in your councils.

I hope that you have had an opportunity to view the historic display panels which were assembled for our 100th Anniversary Celebrations and displayed at the 2012 National Convention and at the 2017 Diocesan Convention. The display panels represent a cherished legacy for our Diocese. A committee will be struck to update the panels.

You may be interested to learn that ***Roberts Rules of Order*** is newly revised and is in its 11th edition & available for purchase.

This concludes my report. Are there any questions?